



Health & Safety (Inc. Fire Safety)

Policy

At Bartlett Engineering (South Wales) Ltd, we're committed to providing and maintaining a working environment that ensures the health and safety (including fire safety) of our employees, contractors and visitors. We want to prevent accidents and illness by making sure that health and safety considerations are at the heart of everything we do. To make this happen, we'll be encouraging everyone who works at Bartletts to actively take part in and support this policy. Specifically, we'll:

- Provide and maintain safe premises and healthy working environments and ensure we effectively assess risks and apply measures to control them. We aim to provide and maintain safe plant, equipment and associated operating procedures. We will identify substances that are potentially hazardous to health and make sure arrangements are made to control the risks they pose.
- Provide information, instruction, training and supervision to make sure everyone is able to carry out their work safely. These will be refreshed periodically or when anything that could affect health and safety changes significantly. We will make sure we involve and consult with employees on health and safety issues.
- We will make sure we have effective arrangements in place to deal with injuries and reduce the effects of any incidents that could result in injury, ill health or damage to the environment. We will investigate accidents, incidents and cases of work-related illness, so we can identify and put right any shortcomings in our health and safety management processes.
- Make sure information on health and safety issues is shared across our organisation and set targets for continuous improvement in health and safety performance, making sure resources are available to help us deliver those targets and reporting on our progress at least once a year. We will audit our health and safety management systems for effectiveness, identifying where we could do things better and implementing improvement plans. We'll carry out these audits at both local and corporate levels.

We all have a valuable role to play in showing that good health and safety at work is good business. Our approaches are that Health & safety (including fire safety) are management responsibilities which are delivered through the entire structure of the business. Employee contribution is welcomed and that competent advice is available to all through the provision of notices and training.

Most importantly we have a Manager for Health & Safety at Board level. Our strategic vision is provided by the Directors and takes account of the recommendations of the Health & Safety Executive.

Senior management accountability for health & safety (and fire safety) is recognised by the role of Health & Safety manager who is responsible for establishing, fire & safety representatives and first-aiders, amongst other duties; including providing for effective consultation with staff. The Fire Precautions (Workplace) Regulations 1997 implement the general fire safety provisions of the European Framework & Workplace Directives not specifically dealt with by other legislation.

Signed.....

Mark Jones
Production Director
of
Bartlett Engineering (South Wales) Ltd

Dated.....24.4.18.....