



Health & Safety (Inc. Fire Safety) Policy

At Bartlett Engineering (South Wales) Ltd, we're committed to providing and maintaining a working environment that ensures the health and safety (including fire safety) of our employees, contractors and visitors. We want to prevent accidents and illness by making sure that health and safety considerations are at the heart of everything we do. To make this happen, we encourage everyone who works at Bartletts to actively support and take part in this policy.

Specifically, we'll:

- Provide and maintain safe premises and healthy working environments and ensure we effectively assess and apply measures to control them. Aiming to provide and maintain safe plant, equipment and associated operating procedures. We will identify substances that are potentially hazardous to health and make sure arrangements are made to control any risk they may pose.
- Provide information, instruction, training and supervision to make sure everyone can carry out their work safely. These will be refreshed periodically or when anything that could affect health and safety changes significantly. Making sure employees are involved and consulted with on health and safety issues.
- Ensure we have effective arrangements in place to deal with injuries and reduce the effects of any incidents that could result in injury, ill health or damage to the environment. We will investigate accidents, incidents and cases of work-related illness, so we can identify and put right possible shortcomings in our health and safety management processes.
- Make sure information on health and safety issues is shared across our organisation and set targets for continuous improvement in health and safety performance. Ensuring resources are available to help us deliver targets and reporting on our progress at least once a year. We will audit our health and safety management systems for effectiveness, identifying where we could do things better and implementing improvement plans.

We all have a valuable role to play in showing that good health and safety at work is good business. Management approach to health and safety (including fire safety) is that it is delivered through the entire structure of the business. Employee contribution is welcomed and competent advice is available to all through the provision of notices and training.

Most importantly we have a Manager for Health & Safety at Board level. Our strategic vision is provided by the Directors and takes account of the recommendations of the Health & Safety Executive.

Senior management accountability for health & safety (and fire safety) is recognised by the role of Health & Safety manager who is responsible for establishing, fire & safety representatives and first-aiders, amongst other duties including; providing for effective consultation with staff. The Fire Precautions (Workplace) Regulations 1997 implement the general fire safety provisions of the European Framework & Workplace Directives not specifically dealt with by other legislation.

Signed: _____

Mark Jones
Production Director
Of Bartlett Engineering (South Wales) Ltd

Date: 20-5-2021

Your Safety is Our Priority